

Mukwonago Area Chamber of Commerce & Tourism Center Presents:
2022 Midnight Magic Marketplace

Saturday, December 3rd, 2022 9AM - 4PM

Mukwonago High School

605 West Veterans Way, Mukwonago, WI 53149

You have the opportunity to display/sell your business and wares indoors at Mukwonago High School. Midnight Magic is a village wide, highly advertised event drawing thousands of shoppers.

Spaces are offered on a "first-come" basis pending Midnight Magic Committee approval. Food Vendors must supply a Certificate of Business Insurance with application and payment to be approved. Your application and deposit holds your spot in line. The Marketplace fills quickly, so register soon.

Booths will be in the gym. Booth sizes will vary (wall or floor). All booths will offer equal opportunity for sales.

Vendors may begin setting up at 7AM on Saturday, December 3rd. Take Down begins at 4pm on Saturday, December 3rd. **All vendors must be out of the building by 5PM on Saturday, December 3rd. No early set up or take down is permitted.**

NOTE: No electricity is provided. No tape, staples, nails or tack on walls/doors/lockers/etc. Vendors are responsible for bringing their own table(s) and chairs. Each vendor is responsible for their own set-up, takedown and clean-up.

REGISTRATION prices: **\$70 fee per booth for Chamber Members** and **\$95 fee per booth for non-Chamber Members**

***\$20 per booth will be refunded the day of, December 3rd at 4PM, for each booth that remains open until 4PM.**

****NEW THIS YEAR** If you DO NOT carry business insurance, an additional \$10 will be added per booth to your vendor fee and you will be added as an additional insured to the Mukwonago Area Chamber's Midnight Magic Event Policy.**

RAFFLE Donations: Vendors are encouraged to donate one of their special items for the Marketplace Raffle. A minimum value of \$20 is requested. Please attach your business card to each item donated. Bring your items to check in on Dec. 3rd.

There are no refunds (booth fee or deposit) for any reason. An email will be sent mid-November with booth number, parking information, etc.

Questions? assistant@mukwonagochamber.org

Midnight Magic Vendor Application Form 2022

CHAMBER MEMBERS: \$50 fee + **\$20 deposit** = \$70 payment (\$80 IF YOU NEED INSURANCE) PER BOOTH
NON-CHAMBER MEMBERS: \$75 fee + **\$20 deposit** = \$95 payment (\$105 IF YOU NEED INSURANCE) PER BOOTH

Return application and ONE CHECK to reserve your space

Payable To: **Mukwonago Area Chamber of Commerce & Tourism Center (MACC)** 100 Atkinson St, Mukwonago, WI 53149 (262) 363-7758

New State Requirement: State of Wisconsin Sales Tax Exemption Codes (If applicable): 1—Exempt sales only or display only
2—Multi-level marketing company pays sales tax 3—Nonprofit occasional sales exemption 4—exempt occasional sales

BUSINESS NAME/COMPANY REPRESENTING _____

Wisconsin Seller's Permit Number (15 digits starting with 456) 456-_____ - _____

SSN (last 4 digits) _____ **FEIN (last 4 digits)** _____ **Exemption Code (see above)** _____

CONTACT PERSON _____ **PHONE** _____

ADDRESS _____

CITY/STATE/ZIP _____

E-MAIL ADDRESS _____

WHAT WILL YOU BE SELLING _____

____ **I carry a Certificate of Business Insurance and will provide prior to October 15th, 2022**

Mukwonago Area Chamber of Commerce & Tourism Center, along with its members and the Mukwonago High School/School District, are not insured to cover injury or loss to Exhibitor or Exhibitor's property. The undersigned Exhibitor shall be solely responsible for his/her own insurance coverage of every sort and shall indemnify, defend and hold harmless the M.A.C.C., Mukwonago High School/School District and all loss whatsoever involving Exhibitor or Exhibitor's property.

____ **I am including an additional \$10 per booth to be added as an additional insured with MACC**

SIGNATURE _____

DATE _____